**First 5 Trinity County –Meeting Minutes**

**Meeting Date: February 14, 2022, 10:30-12:12 p.m. Meeting held via Zoom**

**Commission Attendees: Fabio Robles, Jill Cox, Liz Hamilton (10:45), Marcie Cudziol, Jennifer VanMatre, Connie Smith**

**Excused: Richard Kuhns, Sheri White**

**Guest: Lisa Watson, Social Entrepreneurs, Inc.; Suzi Kochems; Jolene Edwards; Sheree Beans**

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| **Agenda Item** | **Discussion** | **Action** |
| 1. **Call to Order/Introductions** |  | **Meeting called to order at 10:39 am pm by Connie Smith, Vice Chair.**  **Quorum established**  **Introductions made** |
| 1. **Public Comment on Non-Agenda Matters** | No public comment was made | **None** |
| 1. **Approval of October 21, 2021 Commission Minutes** | No changes were made to the minutes | **Cox/Robles. Approved as submitted. Unanimous by Commissioners present.** |
| 1. **Review and potential action regarding the Mid-Year Evaluation Report** | Lisa Watson, Consultant, presented the 2021-22 Mid-Year Evaluation Report.  Due to staffing capacity and COVID related constraints, grantees are unable to serve and expend funds at the anticipated rate. Available funds will rollover into the following year, but we have identified a gap in the 0-3 age group and their parents, so we need to bolster services to meet the needs of this target population. The E.D. will review funding available and will release a RFF to secure another provider of services for the 0-3 age group. | **No action taken at the Commission Meeting.**  **Subsequent action: Approve the release of the Community Responsive Grant application in an amount not to $40,000 through June 2023.**  **Vote via electronic means:**  **M/Cudziol**  **S/Hamilton**  **Unanimous by all Commissioners except Commissioner Kuhn/no response** |
| **5. Review of SPCFA augmentation** | Executive Director Kochems reviewed the new SPCFA funding requirements and advised that we missed the January 15th deadline to submit a request for reimbursement. Grantees did not submit timely invoices and the deadline was missed. The E.D. will submit second quarter invoices at the same time as third quarter invoices, in April. | **Information only** |
| **6. Executive Director’s Report** | The Executive Director reviewed the budget to actual numbers after the first quarter of 2021-22 has completed and at this time, the Commission is on target. | **Information only** |
| **7. Commissioner’s Reports** | Commissioner Cudziol-PH is reviewing the Home Visiting Program as they want to start a collaborative and partner with HRN. Foster Care Nurse Avila promoted.  Time ran out and/or Commissioners had other meetings to attend to | **Information only** |
| **8. Meeting Adjourned** | Meeting adjourned a 12:12 PM | **Next meeting, April 11, 2022, via Zoom** |
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