**First 5 Trinity County –Meeting Minutes**

**Meeting Date: October 26, 2020, 1:30-2:32 p.m. Meeting held via Zoom**

**Commission Attendees: Sheri White, Richard Kuhns, Liz Hamilton, Marcie Cudziol, Mary Cole, Connie Smith**

**Excused: Fabio Robles, Keith Groves**

**Guest: Lisa Watson, Social Entrepreneurs, Inc.; Suzi Kochems**

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| **Agenda Item** | **Discussion** | **Action** |
| 1. **Call to Order/Introductions** |  | **Meeting was called to order at 1:31 pm by Richard Kuhns, Chair**  **Quorum was established**  **Introductions were made** |
| 1. **Public Comment on Non-Agenda Matters** | No public comment was made | **None** |
| 1. **Approval of August 10, 2020 Commission Minutes** | No changes were made to the minutes | **Hamilton/Smith. Approved as submitted. Unanimous by Commissioners present.** |
| 1. **Public hearing-open at 1:33 pm** | Lisa Watson, Consultant, presented the 2019-20 Local Evaluation Report.  Primary investments of $10,000 or more, grantees are required to complete evaluation reports | **Hamilton/Smith. Approved the 2019-20 Local Evaluation Report. Unanimous by Commissioners present.** |
|  | Lisa Watson, Consultant, presented the 2019-20 Annual Evaluation Report for the First 5 Annual Reporting Requirements.  Welcome Baby Program needs to be more robust. Look at cost sharing and return on investment; potentially partner with MCAH for cost sharing. | **Hamilton/Smith. Approved the 2019-20 Annual Evaluation Report. Unanimous by Commissioners present.** |
| **Public hearing closed at 2:17 pm after all three items were heard** | The Executive Director reviewed the 2019-20 Annual Audit Report. | **Smith/Hamilton. Approved the 2019-20 Annual Audit Report. Unanimous by Commissioners present.** |
| 1. **Executive Director’s Report** | The Executive Director provided an update on SPCFA funding as discussed at the fall First 5 Commission meeting; there will be cuts to the augmentation funding and we are budgeting for $265,000 at this time, but it could be more significant.  It was determined that the Annual Celebration will be postponed until after the pandemic and shelter in place orders are lifted. | **None** |
| 1. **Commissioner’s Reports** | Commissioner Kuhns had no report  Commissioner White-holding a parent café drive thru this week. CDE regulation changes frequently, hard to keep up. HRN is seeing an increase in domestic violence reporting during quarantine/COVID.  Commissioner Hamilton-local assistance center has been set up in Southern Trinity in response to the August complex fire where 280 homes were lost. Starting the local assistance center next week 90 students impacted and 2 families with young children lost everything. FEMA declaration will help with some needs.  Commissioner Smith-BH is working on funding to remodel their offices for direct contact client therapy services, as best they can. Telehealth grant from state and purchased $39,000 in equipment for staff to work from home just as if they were in the office.  Commissioner Cole-continuing to operate in 2 clinics. 1 clinic is for “ill patients. Looking into the PPE situation and partnering with public health for some assistance. |  |
| 1. **Meeting Adjourned** | Meeting adjourned a 2:52 p.m. | **Next meeting, February 8, 2021 via Zoom** |