**First 5 Trinity County –Celebration Minutes**

**Public Meeting Date: February 10, 2020, 2:30-3:58 pm-TCOE, 201 Memorial Way, Weaverville**

**Commission Attendees: Marcie Cudziol; Letty Garza; Sherri White; Keith Groves; Richard Kuhns; Liz Hamilton; Fabio Robles; Connie Smith; Suzi Kochems**

**Excused: Connie Smith**

**Guests: Suzi Kochems (Executive Director) & Lisa Watson (Evaluator)**

**Excused: Aaron Rogers**

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| **Agenda Item** | **Discussion** | **Action** |
| 1. **Call to Order/Introductions** |  | **Meeting was called to order at 2:32 pm by Commissioner Groves-Chair**  **Quorum was established**  **All attendees introduced themselves** |
| 1. **Public Comment on Non-Agenda Matters** | No public comment was made | **None** |
| 1. **Approve the meeting minutes from October 28, 2019** | No changes were made to the minutes | **White/Robles. Approved as submitted. Unanimous by Commissioners present.** |
| 1. **Approved the meeting minutes from December 9, 2019** | No changes were made to the minutes | **Garza/Cudziol. Approved as submitted. Unanimous by Commissioners present.** |
| 1. **Commission to review and decide on planned allocations for the long- range financial plan to be included a component of the strategic plan** | Program Evaluator, Lisa Watson, reviewed the draft long-range fiscal stability plan and asked the Commission for input on three options, or a mix thereof, to ensure long-term sustainability of First 5 programs. The Commission provided additional options/scenarios should the grantees under-expend funds in any given year. Lisa will present the final long-range plan in April | **Discussion Only** |
| 1. **Commission to review the draft strategic plan and approved the method for further review** | Consultant, Lisa Watson, review the draft strategic plan and the method for future further review. | **Hamilton/Cudziol. Approved as prepared; review plan also determined. Unanimous by Commissioners present.** |
| 1. **Review of the First 5 CA Master Plan** | The Executive Director provided the First 5 California draft Master Plan for review and comment | **Discussion only** |
| 1. **Executive Director’s Report** | The Executive Director shared some statewide fiscal concerns with a significant delay in Prop 10 disbursements to Counties resulting in some Commissions having to take out loans for cash flow. Locally, the majority of the F5 grantees continue to invoice and provide quarterly reports later than is written into their contract.  Census 2020 work continues, but the state Census team is having a difficult time securing the 264 needed census takers.  ACEs Aware-Marcie shared that Public Health submitted an ACEs aware grant where they requested funding to hold a local ACEs convening to ensure that local providers and stakeholders were able to attend with minimal travel. | **Discussion only** |
| 1. **Commissioner’s Report** | Commissioner Groves-thanked Letty Garza for her many years of caring service and congratulated her on her retirement.  Commissioner Cudziol-discussed that the Coronavirus is currently a low-level threat in the U.S. She shared that ACEs and developmental screenings are now reimbursable services.  Commissioner Robles-interested in pursuing a Family Resource Center/Wellness Center, which is a component of the F5 CA Master Plan. The Wellness Center would be a Trauma Sensitive site for students and families. Fabio also shared that they have a new facilitator at Cox Bar!!  Commissioner Hamilton-Letty Garza is retiring March 1st. Launching a new program of Medi-Cal Outreach and Navigation for the jail population. The HHS department will be housing census taker training for about 31 days.  Commissioner White-have hired 2 new staff in community services unit. HRN received a grant to do Census work and they will be holding tabling events. |  |
| 1. **Meeting Adjourned** | Meeting adjourned a 3:58 pm | **Commissioner Hamilton requested a closed session agenda item for the next meeting to discuss the ED contract and evaluation.** |