**First 5 Trinity County –Meeting Minutes**

**Meeting Date: June 17, 2019, 2:30-4:00 p.m. – TCOE, 201 Memorial Way, Weaverville**

**Commission Attendees: Fabio Robles, Connie Smith, Sheri White, Richard Kuhns, Liz Hamilton**

**Guests: Suzi Kochems, Jolene Edwards**

**Excused: Aaron Rogers, Keith Groves, Marcie Cudziol**

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| **Agenda Item** | **Discussion** | **Action** |
| 1. **Call to Order/Introductions** |  | **Meeting was called to order at 2:36 pm by Fabio Robles, Chair**  **Quorum was established**  **Introductions were made** |
| 1. **Public Comment on Non-Agenda Matters** | No public comment was made | **None** |
| 1. **Approval of April 8, 2019 Commission Minutes** | No changes were made to the minutes | **White/Robles. Approved as submitted. Unanimous by Commissioners present.** |
| 1. **Review and Approval of Committee Recommendations to award 2019/20 grants** | The draft funding matrix was presented for discussion amongst the Commission members; the funding amounts requested far exceeded the amount available for funding, but a decision was reached by the  Commission. | **Kuhns/Hamilton. Unanimous by Commissioners present to award grantees at the funding levels on the funding matrix.** |
| 1. **Public Hearing** | The Board Chair opened the public hearing and asked for input/discussion on the following items as each were being reviewed/discussed:  a) Updates to the FY 2015-2020 Strategic Plan  b) Updates to the Long-Range Fiscal Stability Plan  c) 2019/20 Budget  Public Hearing closed at 3:35 pm | **a) Commissioner Robles made a motion to approve moving forward with the Strategic Planning process with the consultant and to continue with the existing plan and Commissioner Hamilton 2nd the motion. Unanimously approved.**  **b) Commissioner Smith made a motion to approve the Long-Range Fiscal Plan and Commissioner Hamilton 2nd the motion. Unanimously approved.**  **c) The ED determined that it would be best to bring back an updated version of the budget for next FY due to the funding decisions that were made today. The Commission agreed.** |
| 1. **Executive Director’s Report** | The ED went over the budget to actual and shared that our grantees are not invoicing timely enough to demonstrate actual expenditures. The Commissions work around the ACEs Collaborative was discussed, as well and the need to temporarily stop work on the Systems Change work-no one can commit to serving as lead agency. The Commission was reminded of the Chair rotation. The ED discussed the F5 push behind the 2020 Census and the need for our county to really perform with regard to getting participation during the Census. | **Discussion only.** |
| 1. **Commissioner’s Reports** | Commissioner Hamilton and Kuhns had no report.  Commissioner White-HRN has hired a new Child Care Resource and Referral staff member  Commissioner Smith stated that the BHS administration lead, Rebecca Trujillo, has left the organization  Commissioner Robles stated that the TCOE has new Fog Street curriculum and that new mold issues have been found at county school sites. | **None** |
| 1. **Meeting Adjourned** | Meeting adjourned a 3:56 p.m. | **Next meeting, September 9, 2019 at new location at TCOE** |