**First 5 Trinity County – Meeting Minutes**

**Meeting Date: March 12, 2018, 2:30– 4:08 p.m. – Human Response Network**

**Attendees: Liz Hamilton, Chair; Caedy Minoletti, Vice-Chair; Fabio Robles; Marcie Cudziol; Noel O’Neill; Letty Garza; Richard Kuhns; Keith Groves**

**Excused: Aaron Rogers; Letty Garza**

**Guests: Suzi Kochems**

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| **Agenda Item** | **Discussion** | **Action** |
| 1. **Introductions, Public Hearing and Public Comment** | Meeting was called to order at 2:31 pm  Agenda was posted by HRN in a timely matter and per the Brown Act  Introductions were conducted  No public comment was made | **None** |
| 1. **Approval of January 8, 2018 Commission Minutes** | No changes were made to the agenda | **Commissioner O’Neill made a motion to approve the January meeting minutes and Commissioner Cudziol 2nd the motion. Unanimously approved.** |
| 1. **Approval of the rotation schedule for Commission Chair and Vice Chair** | The current Commission Chair and Vice Chair will continue in their current seats until our annual meeting in June when the seats will rotate based on the draft rotation schedule. With the rotation schedule each agency/entity represented will have the opportunity to serve as Chair and Vice Chair over a period of time. | **Commissioner O’Neill made a motion to approve the rotation schedule and Commissioner Robles 2nd the motion. Unanimously approved.** |
| 1. **Executive Director’s Reports** | The Executive Director reviewed the budget to actual fiscal report reconciled through the month of February. The ED reported that all contents and other requested components of the First 5 website have been provided to the web design/branding team and we should have an un-published version of the website by our April meeting. The ED reviewed the contract program evaluator’s timeline for her work with our grantees; her work is in alignment with our Request for Funding process-more to come at our April meeting. The F5 Child Health Summit is coming in April; please advise the ED if you would like to attend. The ED discussed the options available for additional ACEs training and she will ask Kelly Rizzi, SCOE, to present at the TTCCP meeting, as well as have the Public Health Institute present to discuss Trinity’s options. The Help Me Grow Program, which is a system’s change process, is being considered by F5 Trinity and is a focus for F5 California; there is potential for HRN to take on some of this work, so exploration will happen going forward.  The ED discussed the difficulties that the TCOE is having securing ECE staff, as well as needs of the district in regard to items not necessarily funded under other sources of revenue. Fabio discussed the flooring needs at the Burnt Ranch School, as well as the backpack project for all pre-K and K students; the School Readiness budget will be modified to accommodate these needs.  It was decided that Marcie, Suzi, Caedy and Mary Barraco would serve as the Help Me Grow sub-committee, and Letty, Marcie, Fabio, Caedy and Alan would serve as the ACEs sub-committee. | **No action** |
| 1. **Commissioner Reports** | Commissioner O’Neill-BH submitted a grant to the Child Abuse Prevention Council for funding to send staff to training; April 24th is Cedar Home Grand Opening-all are invited to attend; looking to the oversight and accountability grant to provide a swing-shift crisis overnight worker. NPLH planning group have met with a developer and reviewed some County property that may serve as potential land for an affordable housing development.  Commissioner Robles-CBCAP grant is being considered to fund collaboration on parent classes for people on probation who have children; services provided evenings and weekends.  Commissioner Groves-Supervisor Groves reported that there is collapse in the cannabis industry; falling apart rapidly. Price drop since it was legalized. Believes poverty will increase because of small grows inability to stay solvent; cyclical to local economy.  Commissioner Kuhns-Section 8 vouchers from the Housing Authority for victims of the Helena Fire for those that are income qualified.  Commissioner Minoletti-foster parent training on Trauma Informed Care in partnership with HHS. Brittany is now a mentor in ECE. Early Head Start grant is homebased provider is an ECE provider. This person must hold a Bachelor’s Degree by Jan 2019 and only work a 4-10-hour work week; the currently person holding this position does not have a degree and cannot obtain by January-speaking with the Infant/Toddler unit at DOE about a possible waiver.  Commissioner Kuhns-nothing to add  Commissioner Garza-excited about Trinity Together Cradle to Career Partnership moving forward.  Commissioner Cudziol-there have been botulism cases in the county. Cannabis public education campaign has started, “Let’s talk cannabis” is the Public Health Department’s campaign. Mary Barracco/contract consultant provides service to pregnant and post-partum women. Commissioner Groves asked that the campaign be run by the BoS before it is released.  Commissioner Groves-the BoS will take about retail sales of Cannabis in the near future; where are sales of Cannabis allowed in the County? The BoS would like to hear recommendation. | **No action** |
| 1. **Meeting Adjourned** | Meeting adjourned at 4:08 p.m. | **Next meeting, 4/9/18-HRN** |