**First 5 Trinity County –Meeting Minutes**

**Meeting Date: April 8, 2019, 2:30-4:30 p.m. – HRN, 111 Mountain View St., Weaverville**

**Commission Attendees: Fabio Robles, Connie Smith, Marcie Cudziol; Letty Garza; Keith Groves; Sheri White**

**Guests: Suzi Kochems, Sandra Perez, Sally Aldinger, Veronica Kelly, Anna Carson, Teckla Johnson, Jennifer Comiskey, Alyssa Keys, Sheree Beans, Angel Morton, Connor Nixon**

**Excused: Aaron Rogers, Richard Kuhns**

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| **Agenda Item** | **Discussion** | **Action** |
| 1. **Call to Order/Introductions** |  | **Meeting was called to order at 2:3 pm by Fabio Robles, Chair**  **Quorum was established**  **Introductions were made** |
| 1. **Public Comment on Non-Agenda Matters** | No public comment was made | **None** |
| 1. **Approval of February 11, 2019 Commission Minutes** | No changes were made to the minutes | **Groves/Smith. Approved with one change to word choice. Unanimous by Commissioners present.** |
| 1. **Approval of the Expenditure to send leaders to ACEs TOT Training** | Four Trinity partners have selected leaders to participate in the Trainer of Trainers ACEs Interface Training and F5 would like to pay for the registration fees in the amount of $14,200 | **Robles/Cudziol. Unanimous by Commissioners present.** |
| 1. **Discussion on Mid-Year Reporting and Approval of the Mid-Year Evaluation Report** | The ED shared the mid-year evaluation report/brief with the Commission and grantees. Some discussion ensued about the need to improve our data capturing and reporting processes for next fiscal year. | **Groves/Smith approved the mid-year evaluation report. Unanimous by Commissioners present.** |
| 1. **Discussion on the Request for Funding for FY 2019-20** | The ED discussed the difficulties with obtaining timely data outcomes and invoicing from the grantees. One grantee has fallen short of contract requirements and will not be providing data for funds expended. Discussion around expectations and contract terms and conditions was clarified with the Commission and grantees. | **Discussion only. Two Commissioners volunteered to sit on the rating and ranking committee for Requests for Funding-Connie Smith and Richard Kuhns will work with the ED on the review process.** |
| 1. **Discussion and approval on Meeting Schedule** | It was discussed that the Commission does not necessarily need to meet monthly if there are other activities in the county that are consuming Commissioner’s time; Commissioners sit on multiple committees with conflicting agendas and schedules. | **Discussion included changing some meeting dates and the need to move our meetings to a location that has more parking availability.** |
| 1. **Executive Director’s Report** | The ED went over the budget to actual and shared that our grantees are not invoicing timely enough to demonstrate actual expenditures. The Commissions work around the ACEs Collaborative was also discuss and the small county meeting in Sacramento was also shared with the Commission. | **Discussion only.** |
| 1. **Commissioner’s Reports** | Commissioner Groves-the jail project is moving forward  Commissioner Garza-is serving on the TTCP Steering Committee now. The TTCP is obtaining career education books for kindergartners.  Commissioner Cudziol-MCAH needs assessment meetings have commenced. Assessments are showing pregnant mothers are traveling 2 hours to receive pre-natal care. Measles outbreak scare; 90 children in the county with medical exemptions are not being reported correctly at local schools.  Commissioner Smith-looking at data collection for youth-66% are showing abuse on the abuse scale in some form.  Commissioner White-2 new child care providers in the County; she is the new HRN Director. | **None** |
| 1. **Meeting Adjourned** | Meeting adjourned a 4:30 p.m. | **Next meeting, June 10, 2019 at new location at TCOE** |