**First 5 Trinity County – Meeting Minutes**

**Meeting Date: October 29, 2018, 2:30--4:05 p.m. – Public Utilities District Conference Room**

**Attendees: Marcie Cudziol; Noel O’Neill; Letty Garza; Sarah Supahan; Sherri White (designee)**

**Excused: Aaron Rogers; Richard Kuhns; Keith Groves**

**Guests: Suzi Kochems; Cameron Brown**

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| **Agenda Item** | **Discussion** | **Action** |
| 1. **Call to Order/Introductions** |  | **Meeting was called to order at 2:32 pm by Noel O’Neill-Chair**  **Quorum was established**  **All attendees introduced themselves** |
| 1. **Public Comment on Non-Agenda Matters** | No public comment was made | **None** |
| 1. **Public Hearing-open at 2:37 p.m.** | Review & approve the 2017/18 Annual Evaluation Report for the Annual Reporting Requirements | **Suhapan/Cudziol. Approved as written with 3 typo corrections.** |
| 1. **Public Hearing-closed at 2:52 p.m.** | Review & approve the 2017/18 Annual Audit Report | **Suhapan/Garza. Approved as written with 2 typo corrections.** |
| 1. **Approval of September 10, 2018 Commission Minutes** | No changes were made to the agenda | **Garza/Cudziol. Approved as written with one minor edit.** |
| 1. **Discussion and potential action around the All Dads Matter program** | Commissioner Garza reviewed the flyer on the All Dads Matter program implemented by Merced County Human Services Agency | **Attendees determined that it would be best to gather more information about the program, job specs for staff, sustainable funding, etc. Commissioner Garza will reach out to the Program Director in Merced.** |
| 1. **Executive Director’s Report** | The Executive Director provided an update on the year to date revenue and expenditures and F5 is on track with its budget.  Once the annual report brief is prepared, the ED will develop an annual report brochure that will go out to the grantees and to the community.  Theater advertising draft provided, and suggestions were made to provide more history/background on what F5 is and does.  Kelly Rizzi, ACEs trainer, will be at the F5 Meeting on December 10th to present her training plan. | **Commissioner Klein made a motion to approve the 2018/19 budget and to send it to the Auditor and Commissioner None** |
| 1. **Commissioner Reports** | Commissioner Cudziol-advised that flu clinics are occurring at local schools and with partners. There has been a chicken pox outbreak in the County. Cameron Brown at Public Health will be conducting a community needs assessment looking at data on infants/children-will use data to develop the community health improvement plan; this is a 1-2 yr project.  Commissioner O’Neill-will be interviewing for his replacement as BH Director next week; there are five applicants.  Commissioner White-October is DV Awareness month. | **None** |
| 1. **Meeting Adjourned** | Meeting adjourned at 4:05 p.m. | **Next meeting, 12/10/18** |