**First 5 Trinity County – Meeting Minutes**

**Meeting Date: October 23, 2017, 2:30– 4:05 p.m. – Human Response Network**

**Attendees: Liz Hamilton, Chair; Caedy Minoletti, Vice Chair; Keith Groves; Noel O’Neill; Fabio Robles (designee for Supahan)**

**Excused: Aaron Rogers**

**Guests: Suzi Kochems**

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| **Agenda Item** | **Discussion** | **Action** |
| 1. **Introductions, Public Hearing and Public Comment** | Meeting was called to order at 2:03 pm  Agenda was posted by HRN in a timely matter and per the Brown Act; no actions will be taken  Introductions were conducted  No public comment was made | **None** |
| 1. **Approval of July 11, 2017 and August 14, 2017 Minutes** | No changes were made to the minutes | **Commissioner O’Neill made a motion to approve the July and August meeting minutes and Commissioner Minoletti 2nd the motion. Unanimously approved.** |
| 1. **Review of funding requests for special activities** | Due to the Helena Fire, emergency childcare was approved; HRN provided childcare and will provide receipts to F5 for reimbursement.  F5 received a funding request from the Hayfork Parks and Rec District for upgrades to playground | **Commissioner Groves made a motion to approve any childcare expenses. In regard to the request for playground upgrades, the Commission asked the ED to follow up with the Rec District to determine if other funding sources are available-request not approved at this time.** |
| 1. **Approval of 2017/18 Budget and Fiscal Stability Plan** | The Executive Director informed the Commission that the budget is what has been provided to the Auditor’s office for the current fiscal year. In addition, the Fiscal Stability Plan is a requirement of our Local Agency Agreement and is a 5-year plan for fiscal stability. | **Commissioner Groves made a motion to approve both the 2017/18 budget and the Fiscal Stability Plan and Commissioner Robles 2nd the motion. Unanimously approved.** |
| 1. **Approval of Commissioner Recruitment** | The Executive Director reviewed the documents necessary to recruit a new Commissioner to fill the Member at Large seat. | **Commissioner Groves made a motion to approve the recruitment process and Commissioner O’Neill 2nd the motion. Unanimously approved.** |
| 1. **Commissioner Reports** | Commissioner Minoletti-there has been $100,000 in local donations plus an additional $25,000 from HRN to assist persons displaced by the Helena fire. They will likely use the funds for transitional housing and are considering the purchase, or donation, of RV’s and travel trailers to aid families during the transition. They are looking for private property or mobile home parks for placement of the RV’s.  Commissioner O’Neill-Cedar Home is coming along and is on schedule; should be complete by January. There will be an open house soon to follow with client placement in April. PHC-organized drug delivery system plan has been submitted to DHCS. Partnership Health is willing to underwrite smaller county costs. MHSA grant for triage and crisis. The oversight and accountability committee coming out to view the MHSA project.  Commissioner Groves-there has been alleged child molestation case in Coffee Creek by a teacher; therefore, the school is closed due to only having one teacher. The 0-5 School Readiness program is continuing there. County CAO search progresses forward.  Commissioner Robles (Supahan)-TCOE is still looking for an ECE facilitator to oversee QRIS, mentor, coach and serve a s school readiness program oversight, the position is open until filled. TCOE is looking for a facilitator in Hyampom and Zenia after 11/1/17 due to a retirement. A serious mold issue has been found in Hayfork schools, hoping a bond measure will be supported to remediate the mold issue.  Commissioner Hamilton-HHSA is hold a drive thru flu vaccine clinic at the performing arts center. Open enrollment for Medi-Cal begins November 1st. Office of Emergency Services now resides is HHSA; the OES team meets weekly. 70 of the 72 sites affected by the Helena Firs have signed up for free site clean-up by the state. Many families want to stay in Trinity and rebuild. Child Welfare family center at Lowden Park is now open for visitation and reunification of families. Child and family team meetings there, but not fully staffed yet. | **No action** |
| 1. **Executive Director’s Report** | a. Financial Report-there was discussion around the difference between Prop 10 funding and SPCFA funding and the reporting requirements for each. The final audit was presented and reviewed by the Commission.  b. Executive Director is working on the AR-1 which will be presented at the next meeting.  c. Local/State Events-there was discussion about the Small County Summit in September and the collective impact the small counties are putting forth.  d. Programmatic Areas to explore-it is the opinion of the Commission that Adverse Childhood Experiences (ACEs) training be a focus for the Commission’s funding. The ED will ask the local ACEs lead to present at a future meeting.  e. Timeline for First 5 Mandated Activities-the ED discussed the Strategic Plan and acknowledged that the plan was amended in May of this year and that there are no revisions necessary at this time. | **Commissioner Groves made a motion to approve the 2016/17 audit and Commissioner Robles 2nd the motion. Unanimously approved.**  **Request Kelly Rizzi of SCOE to present ACEs to the Commission at a future meeting. What are we doing as a school district and what’s next?** |
| 1. **Meeting Adjourned** | Meeting adjourned at 4:05 p.m. | **Next meeting, 11/13/2017, at HRN-there will not be a December meeting** |